



To : All Parents / Guardians
Date : Wednesday, 27 August 2025
Title : Director's Circular August 2025
Circular Number : 09/DIR/2025

Dear Parents / Guardians,

Please take note of these information:

1. Examinations scheduled in September & October 2025

No.	Name of Examinations	Date(s) 2025
1	Trial Exams for Cambridge Checkpoint 6 & Checkpoint 9	2 to 4 September
2	Trial Exams for AS & IGCSE	2 to 12 September
3	Trial Test for Sarawak Dual Language Programme Assessment Test (Year 6) (UP-DLPS 6) 2025	25 & 26 September
3	Trial Exams for SPM	23 September to 3 October
4	Cambridge IGCSE & AS Exams (October / November Series)	25 September to 13 November
5	Cambridge Checkpoint 6 & Checkpoint 9 Exams	6 to 8 October
6	Sarawak Dual Language Programme Assessment Test (Year 6) (UP-DLPS 6) 2025	15 & 16 October

2. Kindergarten Sports Day 2025

The above event will be held on 4 October from 8.30am to 10.30am and will be conducted in the school hall of Lodge National School. Total of 8 class events and 5 family games will take place. Do come and witness this fun day!

3. At Lodge Group of Schools, safety and well-being of our students and staff are our top priorities. All of our students and staff has the right to feel safe, respected and supported within Lodge Group of Schools.

We uphold strict zero-tolerance policy towards bullying in any form; whether in the form of verbal, physical, social or cyberbullying.

To ensure fairness and accuracy, we request parents to help verify any complaint they received from their child and to confirm if it is indeed bullying. The school will also investigate each received case thoroughly before classifying a genuine case as bullying and apply appropriate action. We need to ensure that genuine cases are properly identified and addressed as the term 'bullying' nowadays is often used broadly.

We view bullying cases very seriously and any bullying cases reported to our schools will be handled with the utmost care, confidentiality and seriousness.

We encourage parents to speak with their children about kindness, empathy and respect for one another. Bullying has a serious, long lasting effects and may have lifetime scarring on a child's well-being and academic progress.

Any reported incident of bullying will be taken seriously and addressed promptly in accordance with our schools' policies (refer to Director's Circular March 2025).

We encourage open communication and work closely with our students and appropriate authorities to ensure a safe and supportive environment for all.

4. Payment of 3rd & 4th term fees 2025 for Lodge Group of Schools

Please be informed that the due date for payment of 3rd term school fees for National Primary & National Secondary is on **30 September 2025**.

Please be informed that the due date for payment of 4th term school fees for Kindergarten and International is on **30 September 2025**.

A five percent (5%) late payment charge will be imposed for payment made after 30 September 2025.

All payments by cheques and / or via online must be payable to: **PERSATUAN SEKOLAH LODGE** with **RHB** Account No: 26116900003620.

Payments using either Credit Card or cheques can be made over the counter during office hours at the Finance Office at Lodge National Secondary School.

Parents / guardians MUST state / WhatsApp clearly the transaction details [parents' name, child's/children name(s), class(es) and purpose of payment] to our Finance Office mobile phone @ **601131516670** or email the same information to account@lodeschool.edu.my for identification and issuance of receipt(s).

5. Term Break 2025

Term break 2025 for Lodge Group of Schools (including After School Care) will be from 13 September until 21 September. Lessons will resume on 22 September.

6. Merdeka Day & Malaysia Day 2025

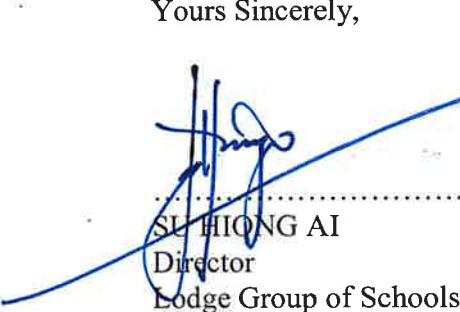
We would like to take this opportunity to wish everyone Joyous Merdeka Day (31 August) and Malaysia Day (16 September).

For further information, please contact the following:

Director, Mr Su Hiong Ai	- 012-8726123
Principal, Primary & Kindergarten, Mdm Prisca Chambers	- 019-8180260
Principal, Secondary, Mr Yunus Anak Apok	- 013-8063553
Principal, International, Mr Markus Gatuman	- 013-8335817

“TOGETHER WE CAN MAKE A DIFFERENCE”

Yours Sincerely,



SU HIONG AI
Director
Lodge Group of Schools