



PERSATUAN SEKOLAH LODGE (PPP/SK/1262/74)

(LODGE SCHOOL ASSOCIATION)

P.O. Box 882, Tabuan Jaya,

93718, Kuching, Sarawak, Malaysia

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E-mail: info@lodeschool.edu.my

Homepage: <https://www.lodeschool.edu.my>

To : All Parents / Guardians
Date : Tuesday, 19 December 2023
Title : Director's Circular December 2023
Circular Number : 01/DIR/2024

Dear Parents / Guardians,

Please take note of the following updates:

1. **Academic Calendar 2024/2025 for Lodge Group of Schools**

Please refer to attached:

Appendix I for Kindergarten, National Primary & National Secondary; and

Appendix II for International.

2. **AIA Student Accident Shield**

After studying through various insurance quotations and discussions with senior management team, Lodge School Association Committee Members concur that AIA will be our insurance provider as they are able to provide the best coverage for our students' personal accident insurance.

We encourage our parents to sign up for Plan 32 (P32) for their child / children as this plan is specially tailored for our schools.

Physical forms will be distributed to our students through class teachers on 2nd & 3rd January 2024.

Mode of payment:

Online transfer to AmBank 243202-200-2098

Complete, return the insurance form **and** attach your payment advise to the class teacher on or before 16th January 2024.

For ease of reconciliation and referencing purposes, on your payment advise, please indicate the student's name and class; and purpose of payment (**for AIA**).

If your child has been covered by other insurance plan, please also complete the form and **indicate** that you are not taking up this insurance plan. Please return the completed form to the class teacher on or before 16th January 2024.

3. **Chinese New Year break 2024**

In conjunction with Chinese New Year 2024, Lodge International will be closed from 8th until 18th February. Lessons at Lodge International School will resume on 19th February.

Lodge Kindergarten, National Primary and National Secondary Schools are on their term break until 10th March.

4. **Collection of books for Lodge International**

Collection of text cum workbooks will be from 26th to 28th December 2023, starting at 8.30am until 12.30pm in our school hall. The schedule is as follows:

- Yr 2 to Yr 6 on 26th December
- Yr 7 to Yr 9 on 27th December
- Yr 10 to Yr 13 on 28th December

For ease of referencing by our colleagues on duty, please bring along your official receipt when you come to collect the books. Appreciate your patience and kind understanding during the collection time.

5. **Orientation for Kindy A 2024**

Orientation for parents of Kindy A 2024 will be carried out on 28th & 29th December 2023; from 10am to 12noon. We strongly encourage parents to attend this Orientation.

Please call Deputy Principal Early Childhood, Mdm Chai at 016-8835168 if you require further information.

6. **Orientation for Yr 2 2024**

Orientation for parents of Yr 2 2024 is on 2nd January; from 8.30am to 12noon at Lodge International School. Parents are strongly encouraged to attend this Orientation.

Ms Helena Chai is our Deputy Principal for Primary of International School and please call her at 012-8882171 if you need further information.

7. **Face Masks**

Effective 1st January 2024, our staff and students are not required to wear face masks while they are on our school premises. If you are feeling unwell, you are strongly encouraged to put on your face mask while in school. Please stay vigilant and considerate of others. If you feel comfortable wearing your face masks, please continue to do so.

Your health and safety remains our top priorities.

8. **A-Levels at Lodge International**

Lodge A-Levels is still open for January & April 2024 intakes. We are the most reputable centre in Kuching for Cambridge International A-Levels, a gold standard qualification that is recognised worldwide.

Lodge A-Levels prides itself in providing highly qualified and experienced teachers, enriching workshops, established work internship programs and extensive student support at an affordable price. Our students have gone to prestigious universities in the UK, US, Australia, Hong Kong and Singapore.

For more information, please visit bit.ly/lodgealevels to view our prospectus and download the application form.

Further enquiries may be addressed to alevels@lodgeschool.edu.my or meet with our Deputy Principal, A-Levels, Ms Helena Chai at Lodge International School (082-362185).

9. **SPM 2023**

No.	Dates	Exams
1	5 th to 7 th December 2023	Practical for Science subjects
2	8 th to 11 th January 2024	Oral for Bahasa Melayu
3	17 th to 23 rd January 2024	Oral for English Language
4	29 th January 2024	Listening for Bahasa Melayu & English Language
5	30 th January to 7 th February	Written SPM (Part I)
6	19 th February to 7 th March 2024	Written SPM (Part II)

Believe in your abilities, stay focused and trust the process. All the very best!

10. **Food Delivery**

The following decision was reached after consultations, deliberations and discussions involving Lodge School Association Committee Members and senior management staff.

Effective 1st January 2024, AL Delicious is the new canteen operator for Lodge Group of Schools.

Please also be advised that effective 1st June 2024, Lodge Group of Schools prohibits food deliveries from outsider caterers or via any delivery platforms.

Parents can drop off their children's food between 10.30am to 12noon. Cut-off time for parents to deliver food to our schools for their children will be at 12noon.

The above policy is made to support and prioritize our own cafeteria operators. In doing so, we aim to provide delicious and quality food to our students and teachers with reasonable pricing. Please do give feedback to us on the food to ensure that the food operator can maintain or improve its quality.

We appreciate your cooperation and understanding in adhering to our new implementations.

11. **Payment of 1st term fees 2024 for Lodge Kindergarten & Lodge International**

- Please be informed that the due date for payment of 1st term school fees is **31 January 2024**.
- A three percent (3%) discount will be given if the whole year school and miscellaneous fees are paid on or before 31 January 2024.
- A five percent (5%) late payment charge will be imposed for 1st term school fees payment made after 31 January 2024.
- All payments by cheques and / or via online must be payable to: **PERSATUAN SEKOLAH LODGE** with **RHB** Account No: **26116900003620**.
- Payments using either Credit Card or cheques can be made over the counter during office hours at the Finance Office at Lodge National Secondary School.
- Parents / guardians **MUST** state / WhatsApp clearly the transaction details [parents' name, child's/children name(s), class(es) and purpose of payment] to our Finance Office mobile phone @ **601131516670** or email the same information to account@lodeschool.edu.my for identification and issuance of receipt(s).

12. **Official School Jacket**

We are excited to announce that our new official school jackets with various sizes to fit students in Kindergarten until A-Levels, are now available for sale to our students.

We have selected better quality materials to ensure durability and comfort of our students. This new jacket also reflects updated design, giving it a fresh and stylish appearance.

You can purchase these jackets from our finance office during office hours at Lodge National Secondary School.

Sizes XXS, XS & S @ RM100 per piece

Sizes M, L & XL @ RM120 per piece

We would like to take this opportunity to wish everybody Happy and Safe Holidays. To all who are celebrating Christmas, we wish you A Joyous Christmas. Here's wishing everybody A Very Happy New Year 2024!


We will update as and when we receive new announcement.

For further information, please contact the following:

Director, Mr Su Hiong Ai	- 012-8726123
Principal, Primary & Kindergarten, Mdm Prisca Chambers	- 019-8180260
Principal, Secondary, Mr Yunus Anak Apok	- 013-8063553
Principal, International, Mr Markus Gatuman	- 013-8335817

“TOGETHER WE CAN MAKE A DIFFERENCE”

Yours Sincerely,


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SU HIONG AI
Director
Lodge Group of Schools

