



PERSATUAN SEKOLAH LODGE (PPP/SK/1262/74)

(LODGE SCHOOL ASSOCIATION)

P.O. Box 882, Tabuan Jaya,

93718, Kuching, Sarawak, Malaysia

Tel No.: 082-363554 Fax No.:082-362517

E-mail: info@lodeschool.edu.my

Homepage: <https://www.lodeschool.edu.my>

To : All Parents / Guardians
Date : Friday, 11 March 2022
Title : Director's Circular March 2022
Circular Number : 10/DIR/2022

Dear Parents / Guardians,

Please take note of the following:

- As per announcement by Senior Minister of Education on 5 March 2022, the operation of schools for the coming term will be **full physical face to face** teaching and learning. For Lodge Group of Schools, the schooling hours will be as follows:

		Schooling Time	
Entity	Level	Arrival	Dismissal
Kindergarten	A	0800	1200
	B	0800	1230
	C	0800	1245
National Primary	Tahun 1 to 3	0730	1400
	Tahun 4 to 6	0730	1430
National Secondary	Tingkatan 1 & 2	0730	1515
	Tingkatan 3	0730	1540
	Tingkatan 4 & 5	0730	1600
International	Yr 2 to 4	0800	1400
	Yr 5 & 6	0800	1430
	Yr 7 to 9	0800	1500
	Yr 10 & 11	0730	1530
	Yr 12 & 13	0730	1600

The staggered arrival and dismissal times are meant to reduce congestion and to ensure physical distancing among students. A safe and healthy environment is always our top priority.

2. All of our staff, especially our teachers are most delighted to welcome our students back to physical classes. After having carrying out both physical and live streaming for almost 2 years, it has come to our attention that it is impractical to do both physical and live streaming without compromising one over the other.

Our live streaming is only an alternative platform when physical face to face is prohibited but when the school reopened for the physical face to face, this alternative platform becomes burdensome and strenuous to children attending face to face in the classrooms.

We like to emphasize that in order for children to progress academically, physical presence in schools is most vital in terms of rendering support to their mental, social and emotion. This includes teachers-students class activities, structured group work, discussion among peers, group and individual work activity. Live streaming at this stage cannot be a substitute for these pedagogues.

We recognize and respect that every family has dissimilar tolerance levels, views and opinions regarding the current pandemic. With utmost respect to the choice, please note that our schools have put in motion strict adherence to all the necessary Standard Operating Procedures (SOP) as prescribed by MOH and MOE. Wearing of face masks properly, regular hand sanitizing (hand washing), physical distancing are our best defenses against COVID-19.

We sincerely hope that all parents will send their child/children back to school effective second term, which will commence on 21 March 2022.

National Secondary will continue with 2 weeks of online teaching and learning from 21 March to 3 April 2022 before they come back for full physical face to face lessons effective 4 April 2022.

However, parents / guardians who are still wary of the pandemic situations and prefer not to send their children back to school just yet; you **MUST** inform the school of your intentions via email to the Principal / Deputy Principal on or before 18 March 2022. The school will try it's best to arrange for recorded lessons / live streaming for the children concerned.

3. To ensure a safe return for our teachers and students, we request that every student conduct a self-test on 20 March 2022 (except for National Secondary who should conduct theirs on 3 April 2022) and inform their respective Class Teachers of their test results on the same day.

We strongly urge all parents / guardians to furnish the most accurate and up-to-date information. All of our teaching staff will furnish their self-test results to their respective Principals.

4. Vaccination for students between 5 to 11 years old

First dose vaccination process for our students of 5 to 11 years old was on 8 March at International Primary and on 9 March for Kindergarten & National Primary; conducted by Normal Medical Special Centre (NMSC) have been smooth and successful.

We thank all parents / guardians for their support and cooperation. We also express our sincere thanks to staff of NMSC for their co-ordination and kind assistance with the vaccination process at Lodge Group of Schools.

5. Upcoming Mid-Term / Trial Examinations 2022

Please take note of the following:

A-Level Trial Exams
4 to 14 April

IGCSE (Foreign Languages) Trial Exams
4 to 14 April

Mid-Year Examinations for Form 5
19 to 29 April

6. A-Levels April 2022 Intake

A very warm welcome to our Yr 12 students enrolled for April 2022 who will be starting their studies on 4 April 2022. This April 2022 intake is to cater to our students who will complete their SPM 2021 on 29 March 2022.

Both January and April 2022 intakes will enable students to complete the programme by June 2023. To ensure that the April intake will be able to cope and catch up with January intake, extra classes after school and online classes on Saturdays will be put in place for a total of eight (8) weeks of the programme.

7. Finance Matters

Please be informed that the due date for 2nd term school fees is **31 March 2022**.

A 5% late payment charge will be imposed for 2nd term school fees payment made after 31 March 2022.

All payments by cheques and / or via online must be payable to: **PERSATUAN SEKOLAH LODGE** with **RHB** Account No: **26116900003620**.

Payments using either Credit Card or cheques can be made over the counter during office hours at the Finance Office at Lodge National Secondary School.

Parents / guardians MUST state / WhatsApp clearly the transaction details [parents' name, child's/children name(s), class(es) and purpose of payment] to our Finance Office mobile phone @ **601131516670** or email the same information to account@lodgeschool.edu.my for identification and issuance of receipt(s).

We thank you for your patience, understanding and thoughtfulness during these challenging times. We strongly encourage all parents / guardians to stay vigilant and follow all SOP issued by MOH, NSC & MOE.

We seek for your cooperation and understanding to play your roles diligently and to be socially responsible to keep everybody safe and healthy.

For further information, please contact the following:

Director, Mr Su Hiong Ai	- 012-8726123
Principal, Primary & Kindergarten, Mdm Prisca Chambers	- 019-8180260
Principal, Secondary, Mr Yunus Anak Apok	- 013-8063553
Principal, International, Mr Markus Gatuman	- 013-8335817

“TOGETHER WE CAN MAKE A DIFFERENCE”

Yours Sincerely,


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SU HIONG AI
Director
Lodge Group of Schools

